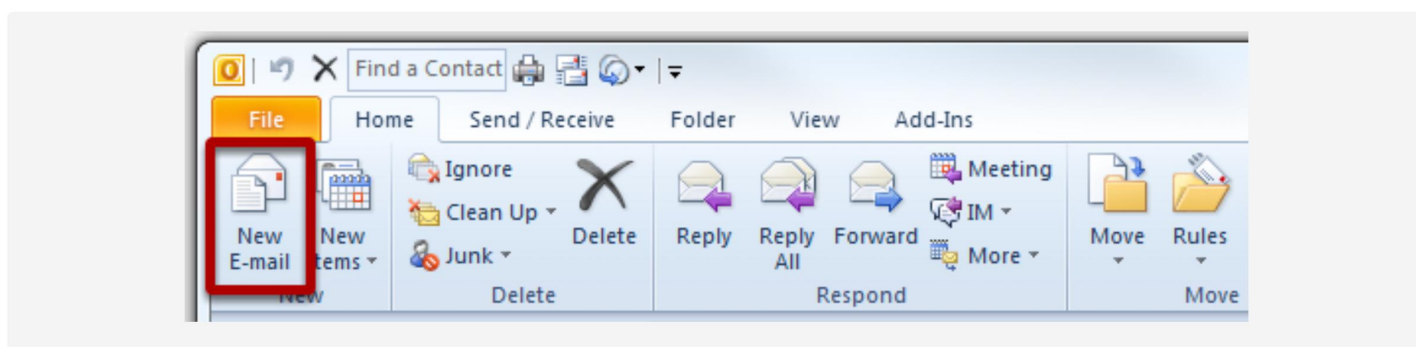
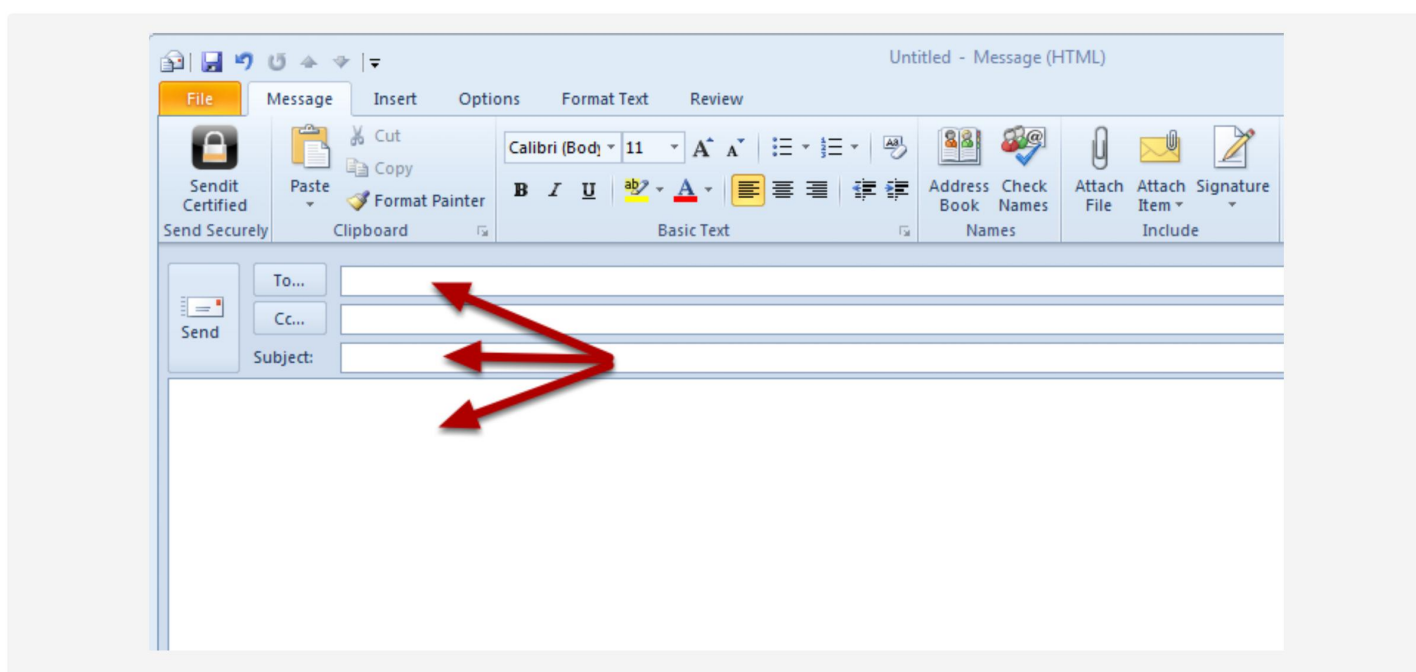


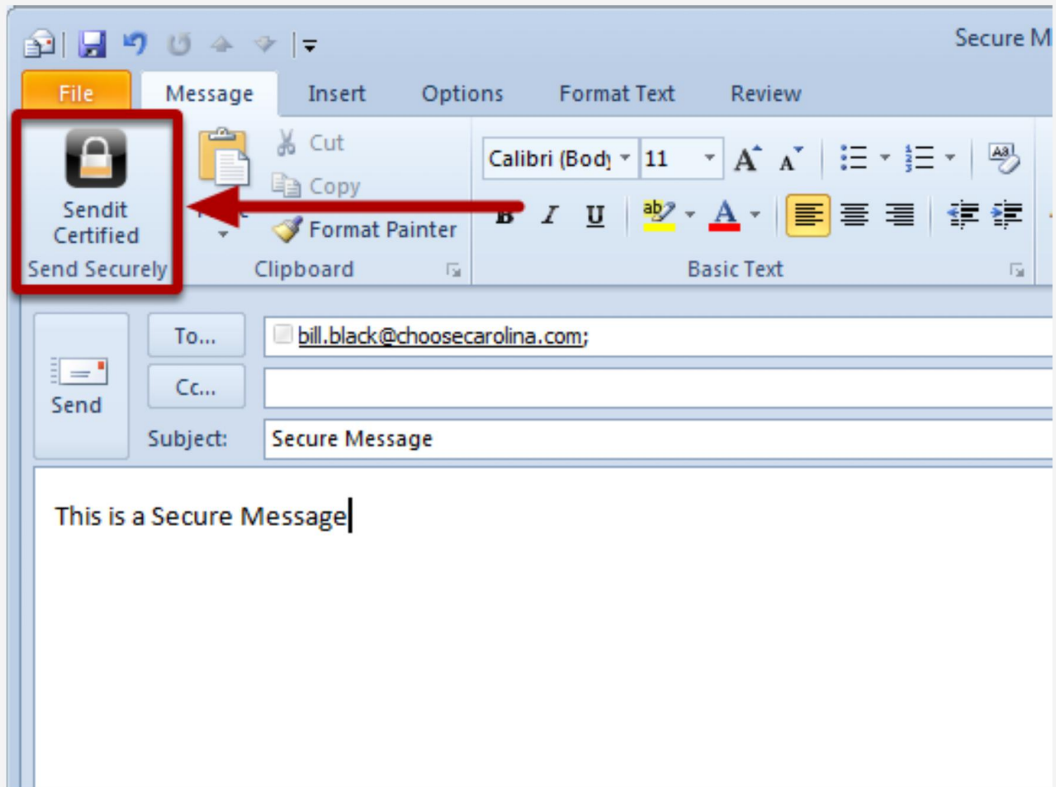
# How to Send Large Files with SenditCertified for Outlook



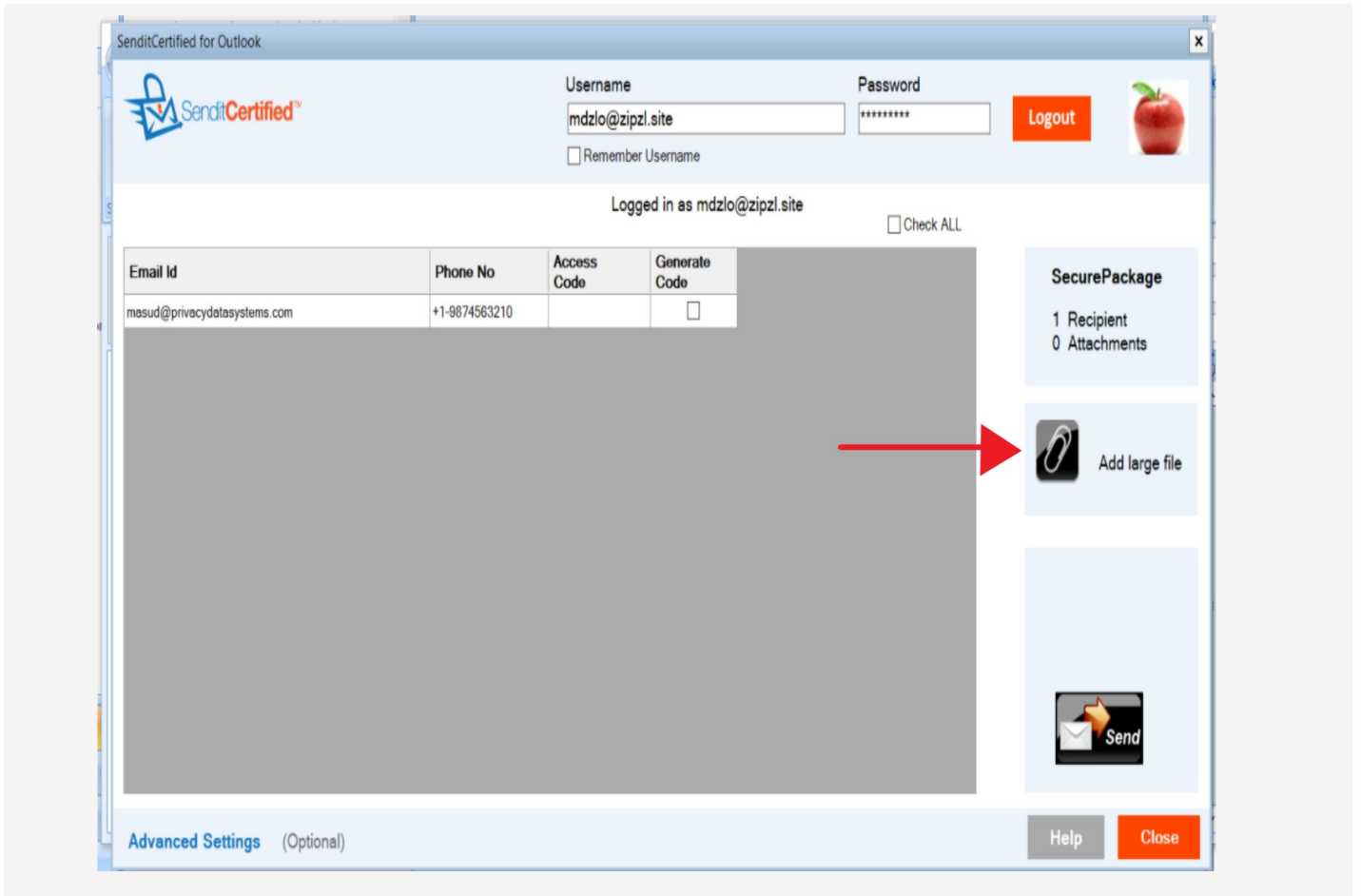
To start your SecurePackage, click "New E-mail" in MS Outlook. (Just like starting a regular email)



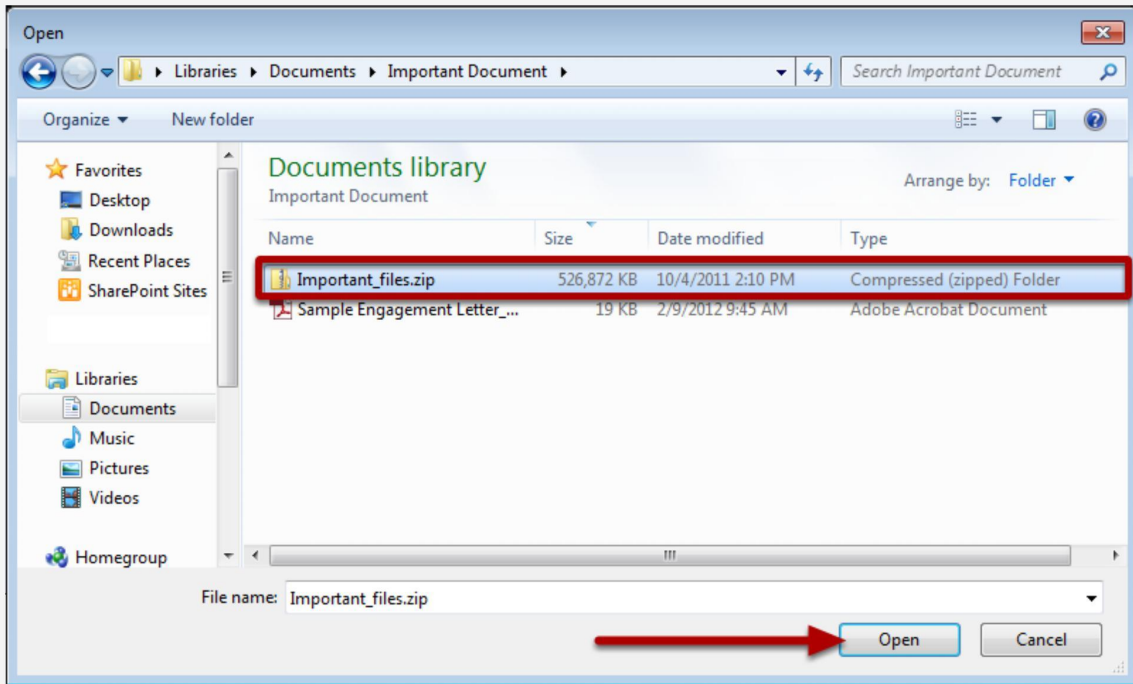
In the new email window, enter the Recipient(s), Subject, and typed message for the SecurePackage.



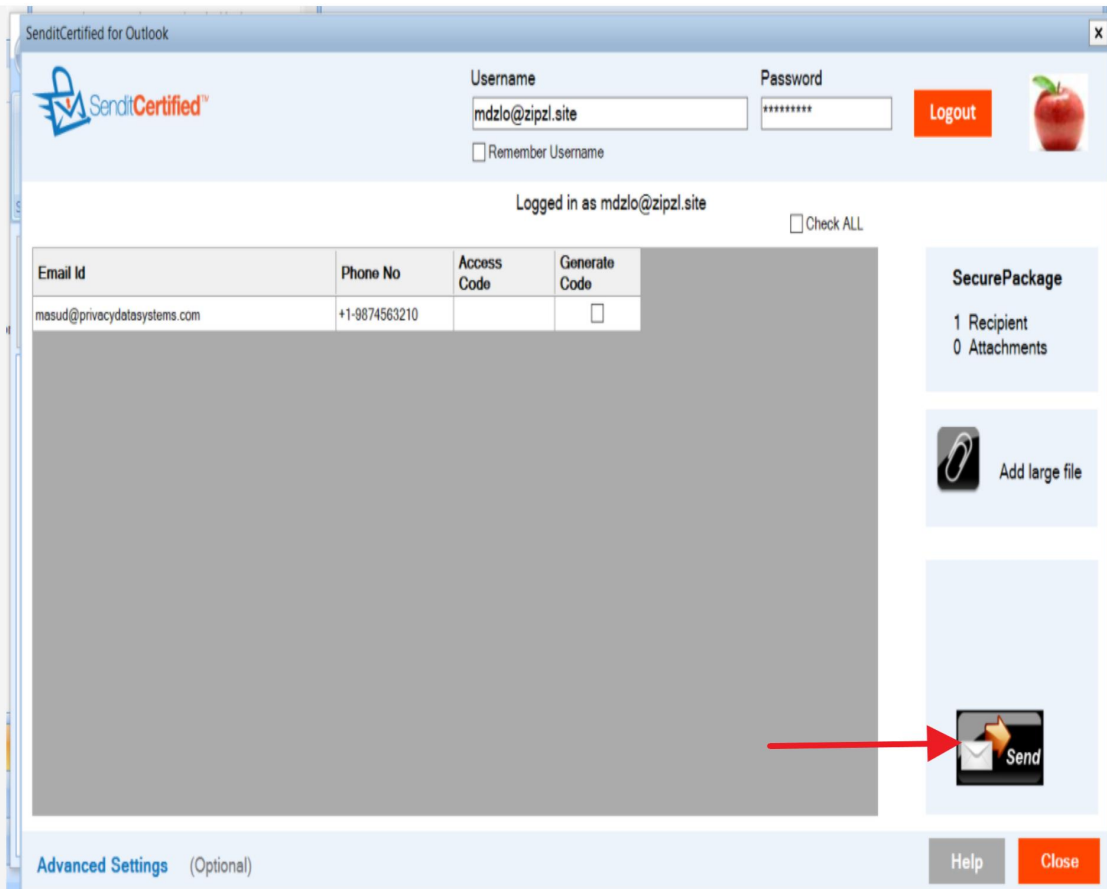
Now that your message has been created, click the SenditCertified button that is provided in the top left corner of your window.



Once logged in, click the **"Add large file"** button. The button will launch a Windows Explorer window for selecting the large file.

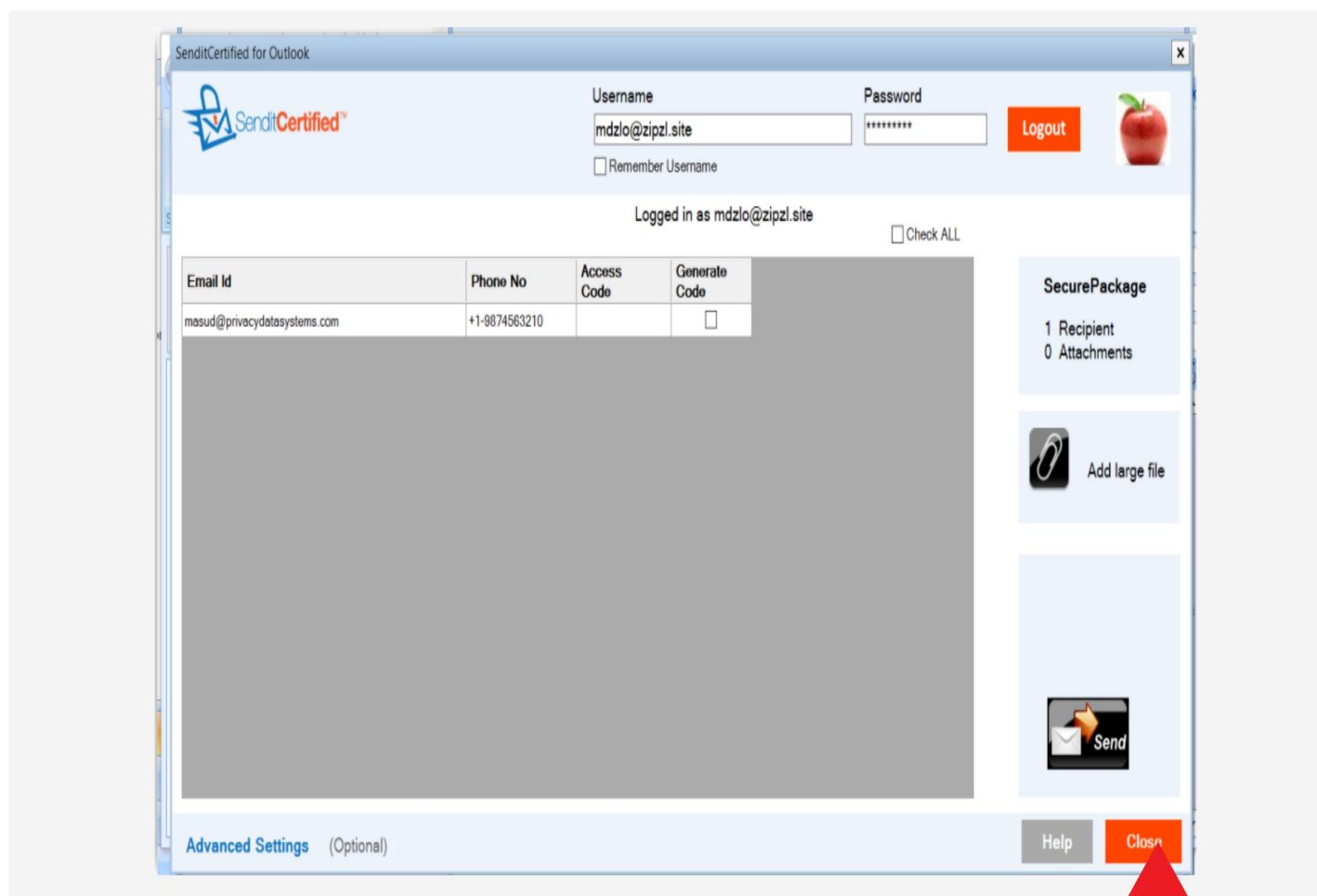


Select the large file(s) to be sent, then click the "Open" button.



Now that the large file(s) is selected, click the "Send" button to finish.

**Note:** You can see the names of any attached files by hovering the mouse over "SecurePackage" on the left middle section of the SenditCertified for Outlook window.



After you have sent the SecurePackage, a notification will be provided to indicate that it was sent successfully. Next click "Close" to exit.