How to Upload Multiple Files to the SecureVault

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			🗖 Se	ecure Inbox	(
	New Email				From	Subject	Received		Action		
•	Dashboard			w	William Smith	test	09/20/2021 08:59:01 AM Asia/Karachi		:		
	Secure Vault	Ĭ		w	William Smith	test	09/17/2021 04:47:45 PM Asia/Karachi		:	Î	
	Coours Inhor			A	Robert Downey	test	09/16/2021 02:32:05 PM Asia/Karachi	e	:	Î	
					Robert Downey	test	09/16/2021 02:22:58 PM Asia/Karachi	e	:	Î	
Ě	Contacts	`		A	Robert Downey	RE: Test	09/16/2021 10:23:59 AM Asia/Karachi	e	:		
.	Options	~		Δ	Robert Downey	Test	09/15/2021 10:50:41 AM Asia/Karachi		:	Î	
€	Logout			Δ	Carl Rock	Test	09/13/2021 11:33:40 AM Asia/Karachi	e	:	Î	
				Δ	Robert Downey	RE: Test	09/13/2021 11:04:54 AM Asia/Karachi	e	:	Î	
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				A	Robert Downey	RE: Test	09/09/2021 05:06:46 PM Asia/Karachi	e	:	Î	\sim

→ Log into your SenditCertified account and on the side menu click on the "Secure Vault" option.

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	New Email		O Se	ecure Vault		Total Vault Space : 5	.00 GB	2.55 GB
::	Dashboard		A My	v Vault Files			+ Ne	w Folder 🗘 Upload 🗸
0	Secure Package	~						Folder Upload
٥	Secure Vault			File Name	File Type	File Size	Modified Date	Actions
2	Secure Inbox			Saved Pictures		1.77 MB	09/21/2021 11:57:32 AM	i i
*	Contacts	~		Hello-SIC		183.96 KB	09/13/2021 10:54:37 AM	Î
\$	Options	~		Test1		976.7 KB	09/09/2021 04:29:36 PM	i i
€	Logout			Zip Folder		852.01 MB	09/01/2021 04:38:48 PM	ī
				Signed Docs		862.26 MB	08/31/2021 10:58:39 AM	i i
				abmasud95_at_gmail_com_SIC%200	Pdf	712.96 KB	09/21/2021 12:39:03 PM	± 🛛 📋
				SIC Outlook Plug in Test Resul	Docx	587.35 KB	09/21/2021 12:37:32 PM	± 0 i
				alexandra al 245 tales	14 m	5 70 VD	00/00/0001 11/01/20 444	1.0 =

→ To upload multiple files first click on the "**Upload**" button and then click on the "**File Upload**" button.

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		😨 Open					× pace 2.45 G	B		2.55 (
\mathbf{M}	New Email	← → × ↑ 🕹 > Th	is PC > Downloads >	~ 5	🥬 🔎 Search Dor	wnloads		-			
		Organize 👻 New fold	er	BII 🕶 🛄 💡		2 ×	+ New Folder	±١	Jpload 🗸		
	Dashboard	This PC	Name	Date modified	Туре	Size	^				
	Secure Dacks	3D Objects	How to Sign a Document and Then Save	14-09-2021 11:00 AM	Microsoft Edge P	676 KB		0	-		
	Secure Facka	Desktop	How to Add_Edit Contacts SenditCertif	14-09-2021 11:00 AM	Microsoft Edge P	372 KB		~	~		
	Secure Vault	Documents	👼 How to Sign a Document and Then Save	13-09-2021 10:41 AM	Microsoft Edge P	676 KB					
		Downloads	Y Earlier this month (12)	arlier this month (12)				Actions			
2	Secure Inbox	Skype	sample_1280×853	09-09-2021 06:40 PM	JPG File	327 KB			-		
		PDS-SIC2.0-De	sample_1920×1280	09-09-2021 06:40 PM	JPG File	751 KB		2 AM			
	Contacts	Music	File_example_JPG_100kB	09-09-2021 04:49 PM	JPG File	101 KB		7 444	-		
		Pictures	count alignment	09-09-2021 04:49 PM	JPG File	22 KB		07 AM	•		
£	Options	Videos	Ele_example_GIE_S00kP	00.00.2021.04.40.DM	GIE Eile	400 V.P		6 PM			
	· ·	Local Dick (Ci)	SamplePNGImage_1mbmb	09-09-2021 03:25 PM	PNG File	1,044 KB			-		
1	Logout	 New Volume (E) M 	SamplePNGImage_500kbmb	09-09-2021 03:25 PM	PNG File	492 KB	Unload	8 PM	1		
Ĩ.		New Volume (c:) *	apple-2831949_1920(1)	09-09-2021 02:44 PM	PING File	404 KB	• opioud		-		
		File n	ame: "count alignment" "sample_1280×853" "sam	ple_1920×1280" "file_exan	n 🗸 🛛 All Files	~	3/31/2021 10:58	:39 AM	Î		
					Open	Cancel					
			101				/21/2021 12:39	:03 PM	<u>+</u> •	Î	

→ To select multiple files, hold the "**Ctrl**" key and select up to 1 or more files. When finished, click the "**Open**" button.



→ Selected files are shown in modal and then click on the "Upload" button.

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	Upload File		
New Email			2.55 GB
Dashboard	Select or Drag 'n' drop file here to upload		+ New Folder
🕴 Secure Package 🗸	O		Q 🖶 💷
Secure Vault	sample_1280x853.jpg - New file	×	Actions
Secure Inbox	sample_1920×1280.jpg - New file	×	2 AM
💄 Contacts 🗸 🗸	Uploading 93% file_example_JPG_100kB.jpg - New file	×	7 AM 📋
🔅 Options 🗸	count alignment(1).jpg - New file	×	6 PM
→ Logout			8 PM
	Note: Maximum upload file size: 1 GB.		9 AM
	Cano	cel Upload	3 PM 👱 💿 📋
		J9/21/2021 12.57.3	2 PM 🛨 💿 📋

→ Your files will now begin to upload. A loader indicates a file has successfully uploaded.

Note: It's important to allow time for all downloads to completely upload.

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		o s	ecure Vault		Total Vault Space : 5.00 GB				2 55 CP		
	New Email			Test1			976.7 KB	09/09/2021 04:29:36 PM	Î		2.33 08
::	Dashboard			Zip Fol	der		852.01 MB	09/01/2021 04:38:48 PM	Î		
۲	Secure Package	~		Signed	Docs		862.26 MB	08/31/2021 10:58:39 AM	Î		
0	Secure Vault			count a	alignment(1).jpg	Jpg	21.89 KB	09/21/2021 12:57:55 PM	ŧ	0 i	Î
2	Secure Inbox			属 file_ex	ample_JPG_100kB.jpg	Jpg	100.51 KB	09/21/2021 12:57:55 PM	<u>+</u>	o i	Î
:	Contacts	~		属 sample	e_1920×1280.jpg	Jpg	750.54 KB	09/21/2021 12:57:55 PM	Ŧ	0 i	ĩ
۵	Options	~		sample sample	e_1280×853.jpg	Jpg	326.31 KB	09/21/2021 12:57:55 PM	<u>+</u>	0 i	ĩ
Ð	Logout			abmas	ud95_at_gmail_com_SIC%200	Pdf	712.96 KB	09/21/2021 12:39:03 PM	<u>+</u>	O i	i 👘
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Ð	Logout			Abmas Abmas SIC Ou Abmas SIC Ou Abmas downlo	ud95_at_gmail_com_SIC%200 tlook Plug in Test Resul pad (1).jpg D21-09-17_082255.pdf	Pdf Docx Jpg Pdf	712.96 KB 587.35 KB 5.79 KB 6.17 KB	09/21/2021 12:39:03 PM 09/21/2021 12:37:32 PM 09/20/2021 11:01:52 AM 09/17/2021 05:22:55 PM	± ± ±		Ì Î Î

→ The "Uploading" window will automatically close when all uploads have finished. Your files are now viewable in your SecureVault.