## How to send a SecurePackage

|   | SenditCertifie | d™ |  | ? 🤳 E                     |
|---|----------------|----|--|---------------------------|
|   |                |    | New Email  |                           |
|   | New Email      |    |  | Save Draft Back Send      |
| 8 | Dashboard      |    | Select Recipient *       Press "Enter" button to add new Contact |                           |
| Ø | Secure Package | ~  |  |                           |
| 0 | Secure Vault   |    | Selected Recipients  | 🛔 Contact: 0 🛛 👹 Group: 0 |
| ₽ | Secure Inbox   |    |  |                           |
| * | Contacts       | ~  | Subject *  |                           |
| ۵ | Options        | ~  | Enter Subject  |                           |
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From the Dashboard or Secure Inbox, click "Send SecurePackage".

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|    | Dashboard      |   | Select Recipient *  O Press "Enter" button to add new Contact   |
| Ø  | Secure Package | ~ |   |
| 0  | Secure Vault   |   | segohi8029@sicmag.com   |
| ₽  | Secure Inbox   |   | pratap.m09@gmail.com  |
| ÷  | Contacts       | ~ | chris@gmail.com   |
| \$ | Options        | ~ | helloeooejheh@privacydtatsystems.com                            |
| Ð  | Logout         |   | testing@pruvacydatasystems.com<br>shatru@privacydatasystems.com |
|    |                |   | fitos81303@ppp98.com  |
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| • | Secure Package | ~  | johnken@pds.com   | ×                         |
| 0 | Secure Vault   |    | Selected Recipients   | 🛔 Contact: 0 🛛 👹 Group: 0 |
| 8 | Secure Inbox   |    |   |                           |
| : | Contacts       | ~  | Subject *   |                           |
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The "**Recipients**" tab will appear first, you may either select a pre-existing contact using the drop down menu or create a new contact. You can send a SecurePackage to multiple recipients.

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|                 | Secure Inbox     |       | La segohi8029@sicmag.com  | *   | 1 |  |  |  |  |  |
| 1               | Contacts 🗸       | ,     | Name' Emma watero   | Phoner +1.6786554234                                      |   |  |  |  |  |  |
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|                 |                  |       | Notify Recipient of Access Code via Text Alert                              |   |   |  |  |  |  |  |
|                 |                  |       | Use this setting for all recipients   |   |   |  |  |  |  |  |
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Type the **subject** & **Body**, and your message in the text box.



Once you are finished entering you **subject** and **message**, click the "Attachments Button".

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| 0                | Secure Package | ~  | 🛔 segohi8029@sicmag.com  |  | ^       |            |
| 0                | Secure Vault   |    | Name: Emma watson  | Phone: +1-6786554334   |         |            |
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After Filling all the details Click on "Send Button".