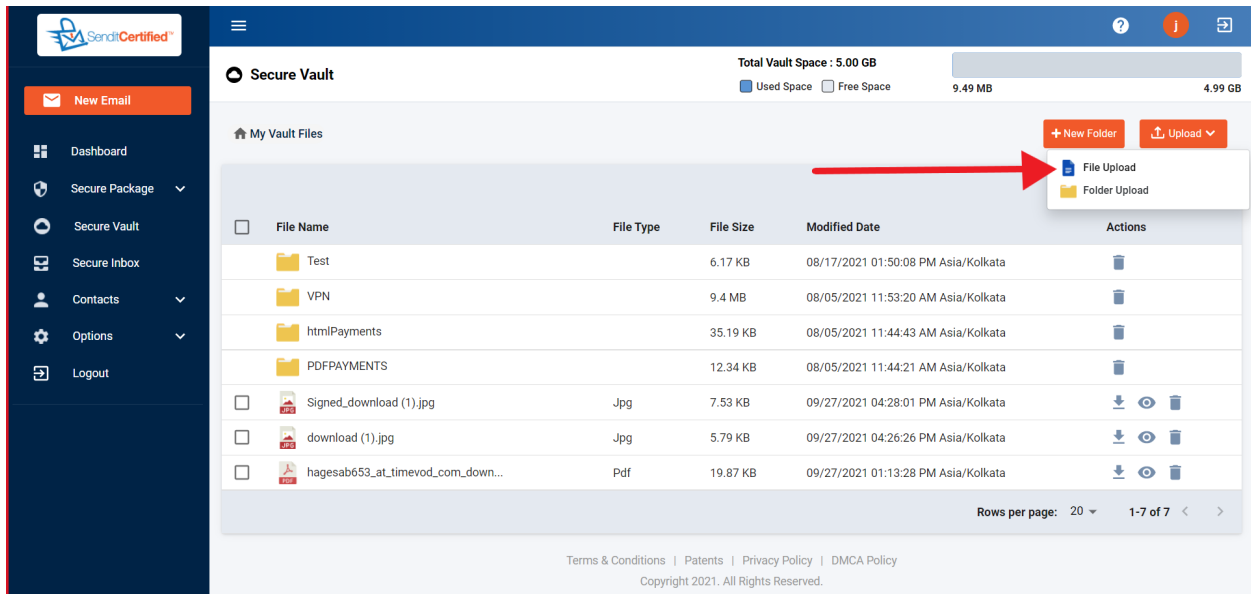


# How to send a scanned file via SecurePackage

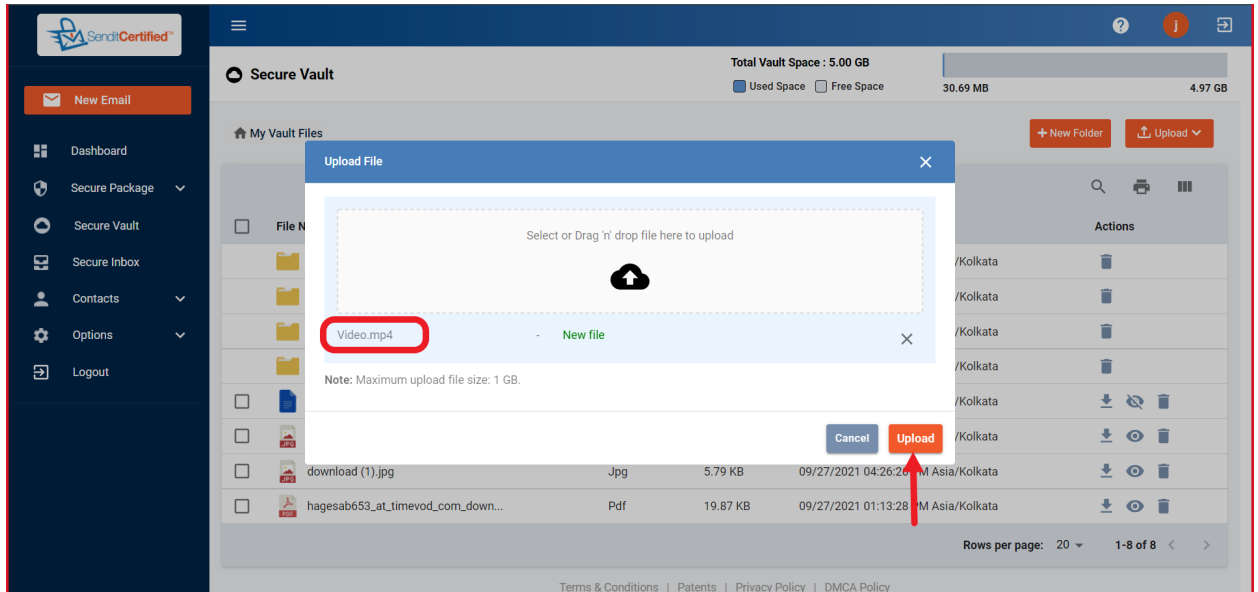
- 1) Find a folder in your System where the Scanned file is located by clicking on “File Upload” button.



The screenshot displays the 'Secure Vault' interface. On the left is a dark blue sidebar with navigation options: 'New Email', 'Dashboard', 'Secure Package', 'Secure Vault', 'Secure Inbox', 'Contacts', 'Options', and 'Logout'. The main content area shows 'My Vault Files' with a table of files and folders. A red arrow points to the 'File Upload' button in the top right corner of the file list area. The table contains the following data:

File Name	File Type	File Size	Modified Date	Actions
Test	Folder	6.17 KB	08/17/2021 01:50:08 PM Asia/Kolkata	Trash
VPN	Folder	9.4 MB	08/05/2021 11:53:20 AM Asia/Kolkata	Trash
htmlPayments	Folder	35.19 KB	08/05/2021 11:44:43 AM Asia/Kolkata	Trash
PDFPAYMENTS	Folder	12.34 KB	08/05/2021 11:44:21 AM Asia/Kolkata	Trash
Signed_download (1).jpg	Jpg	7.53 KB	09/27/2021 04:28:01 PM Asia/Kolkata	Download, Preview, Trash
download (1).jpg	Jpg	5.79 KB	09/27/2021 04:26:26 PM Asia/Kolkata	Download, Preview, Trash
hagesab653_at_timevod_com_down...	Pdf	19.87 KB	09/27/2021 01:13:28 PM Asia/Kolkata	Download, Preview, Trash

At the bottom of the interface, there are links for 'Terms & Conditions', 'Patents', 'Privacy Policy', and 'DMCA Policy', along with a copyright notice: 'Copyright 2021. All Rights Reserved.'



2) Click on the Upload button the file will be successfully uploaded.

