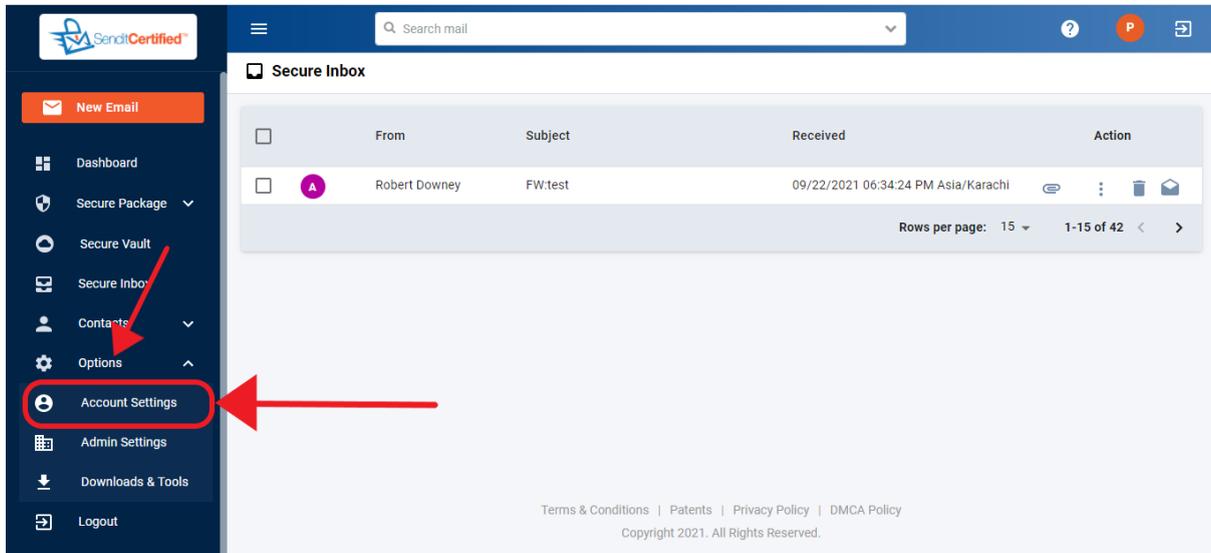
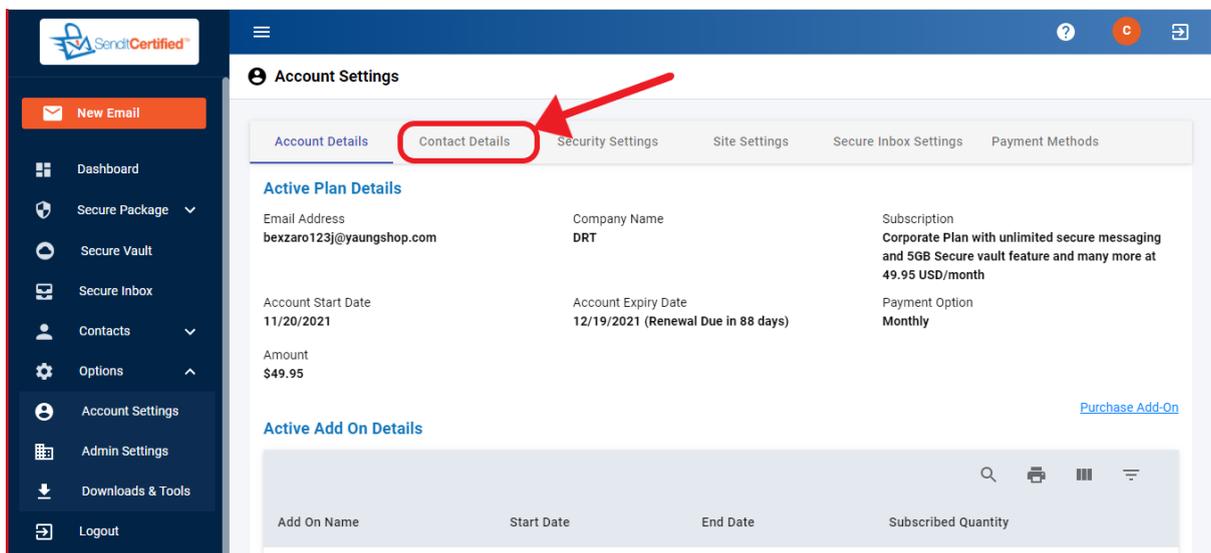


# How to Set Timezone



→ Log into your SenditCertified account and on the side menu click on the “**Options**” option and then select “**Account Settings**”.



→ Once on the “**Account Settings**” page, click on “**Contact Details**” tab.

The screenshot shows the 'Account Settings' page for a user with email ID 'bexzaro123j@youngshop.com'. The 'Contact Details' tab is active, showing fields for First Name (Chris), Last Name (Morris), Street Address 1 (Address 2), Street Address 2 (Enter Street Address 2), Country (United States Of America), State/County (Colorado), City (Acton), Zip Code (12365), and Phone Number (+1 9854778999). The 'Time Zone' field is highlighted with a red box and contains '(UTC-07:00) Mountain Time (US & Canada)'. A red arrow points to the 'Save Changes' button.

→ In the "**Contact Details**" tab you will notice "**Time Zone**" field, this is where you can select your time zone for tracking ePackages and click on the "**Save Changes**" button.