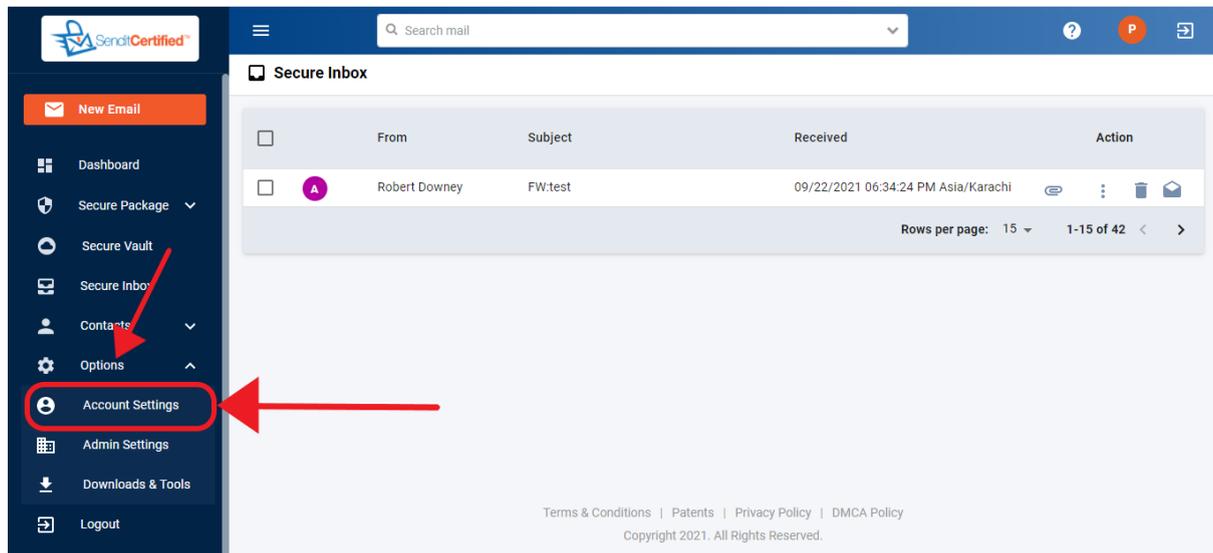
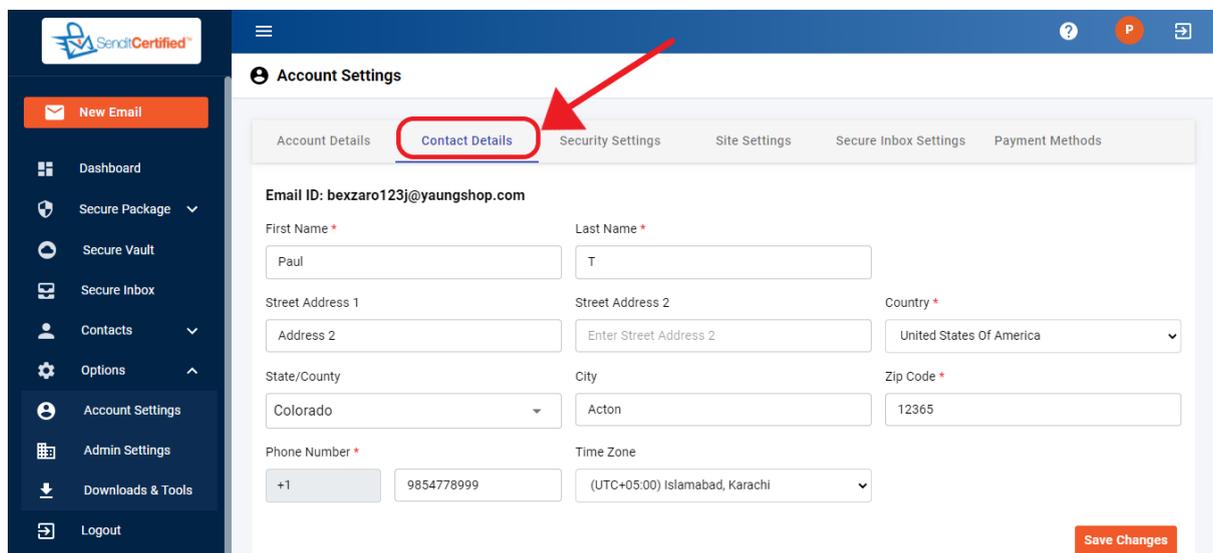


How to change your display name for email notifications



→ Log into your SenditCertified account and on the side menu click on the “**Options**” and select “**Account Settings**”.



→ Now you are in the “**Account Settings**” screen and then Click on the “**Contact Details**” tab

SenditCertified

Account Settings

Account Details **Contact Details** Security Settings Site Settings Secure Inbox Settings Payment Methods

Email ID: bexzaro123j@yaungshop.com

First Name * Last Name *

Chris Morris

Street Address 1 Street Address 2 Country *

Address 2 Enter Street Address 2 United States Of America

State/County City Zip Code *

Colorado Acton 12365

Phone Number * Time Zone

+1 9854778999 (UTC+05:00) Islamabad, Karachi

Save Changes

→ Once on the **"Account Settings"** page (**Contact Details** tab) you will notice a field for **"First Name"** and **"Last Name"**. Update your information and click the **"Save Changes"** button. This update will be reflected in the Sender name portion of your SecurePackage email alerts received by your recipients.

SenditCertified

Account Settings

Account Details **Contact Details** Security Settings Site Settings Secure Inbox Settings Payment Methods

Email ID: bexzaro123j@yaungshop.com

First Name * Last Name *

Chris Morris

Street Address 1 Street Address 2 Country *

Address 2 Enter Street Address 2 United States Of America

State/County City Zip Code *

Colorado Acton 12365

Phone Number * Time Zone

+1 9854778999 (UTC+05:00) Islamabad, Karachi

Save Changes

Success!
Contact updated successfully

→ A success toast message is shown as **"Contact updated successfully"**.