Why has my SenditCertified Icon disappeared in Outlook 2007?
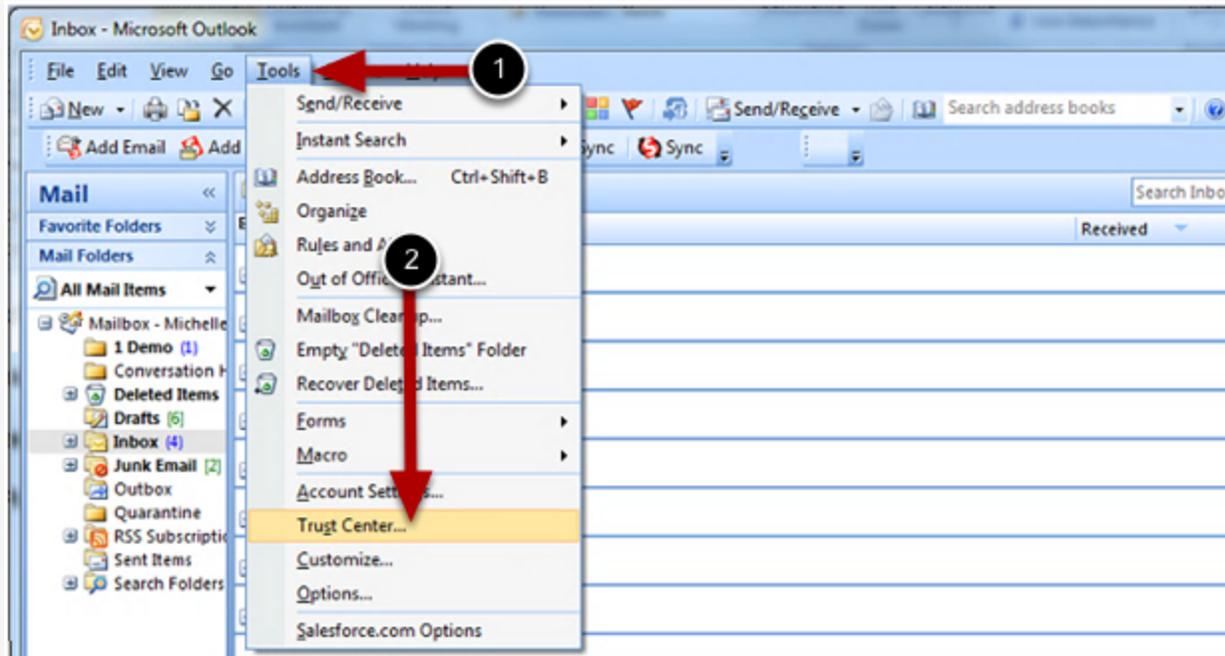
The SenditCertified Icon should not disappear in MS Outlook once installed, but if this occurs it is likely due to the Add-in being disabled my MS Outlook. Review the following steps to re-enable the Add-in.

1. Start Outlook and on the main menu, click "**Tools**"

2. Select "**Trust Center**" from the drop down options.
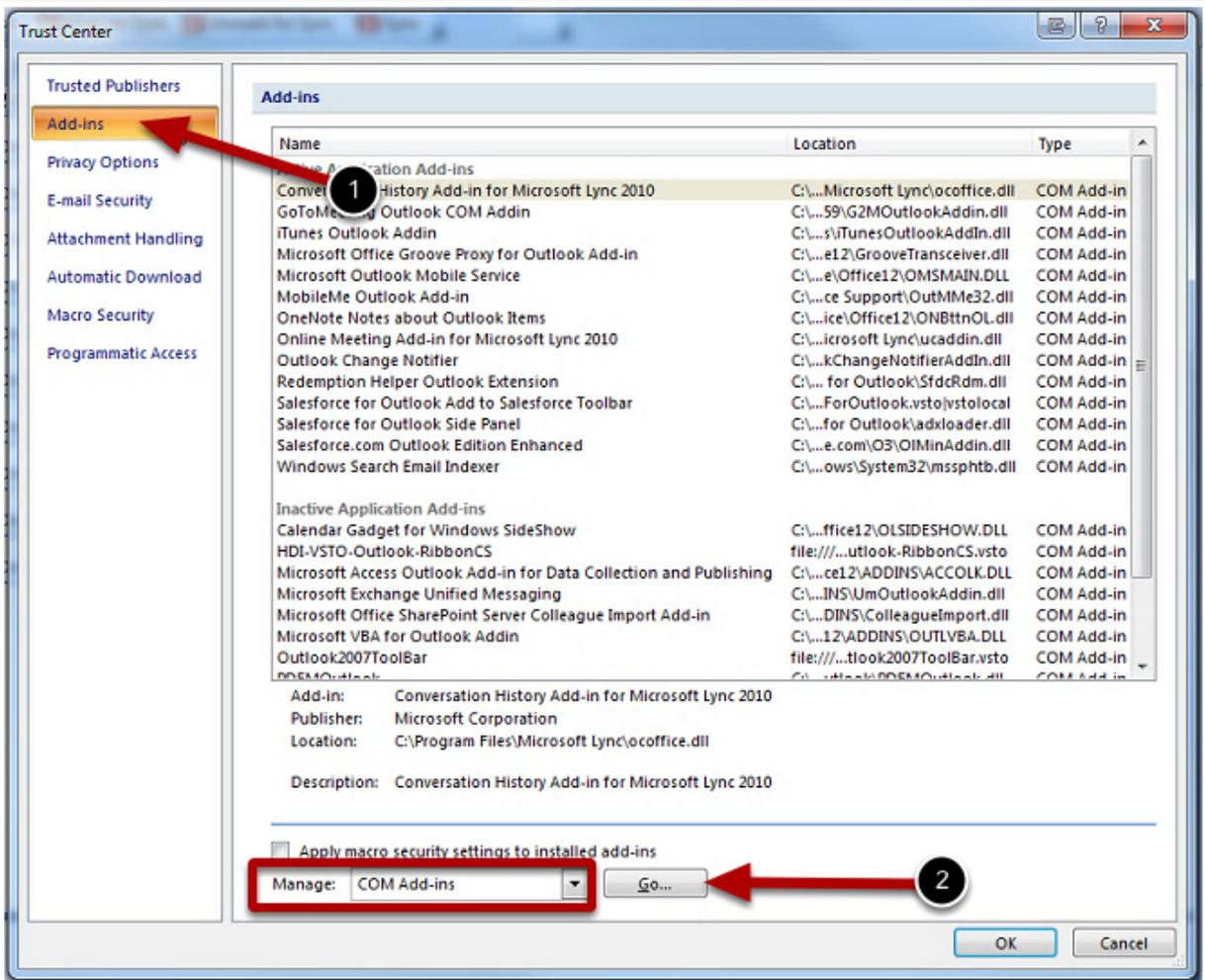
In the Trust Center window, complete the following steps.

1. Select "**Add-Ins**" from the menu on the left.

2. Verify that "**COM Add-ins**" is selected In the drop down list at the bottom of the window and Click "**Go**"
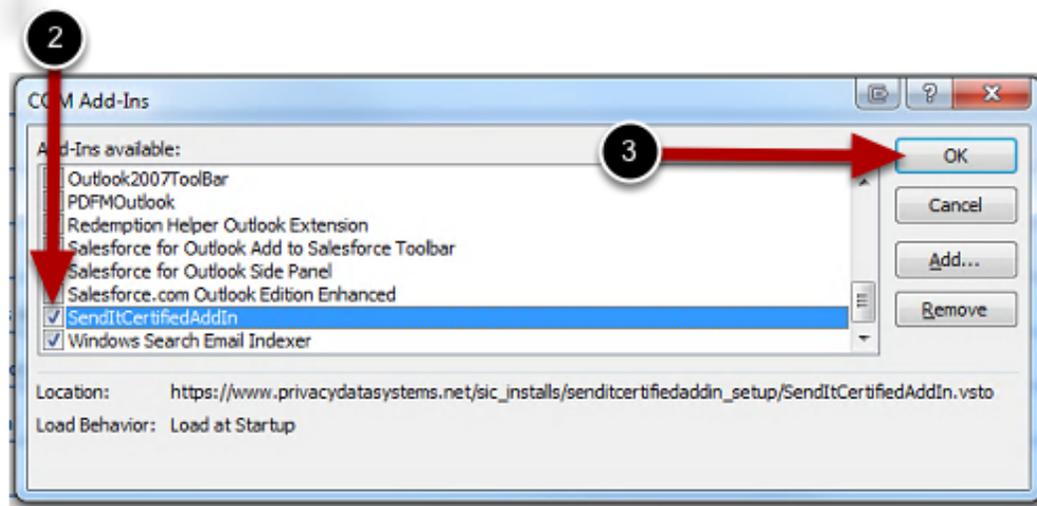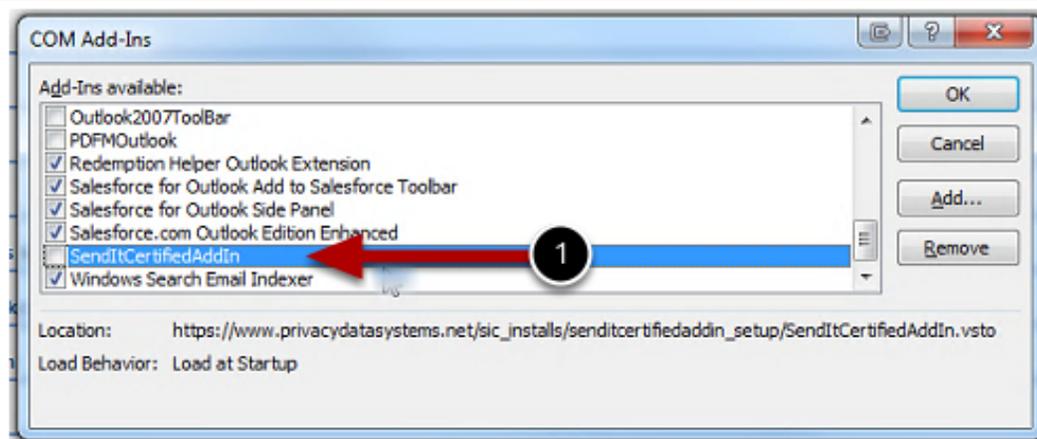
First look for the **"SendItCertified AddIn"** in the <u>Add-Ins available list</u>. Next you will check the box to left of **"SendItCertified AddIn"**, then click **"OK"** to exit.
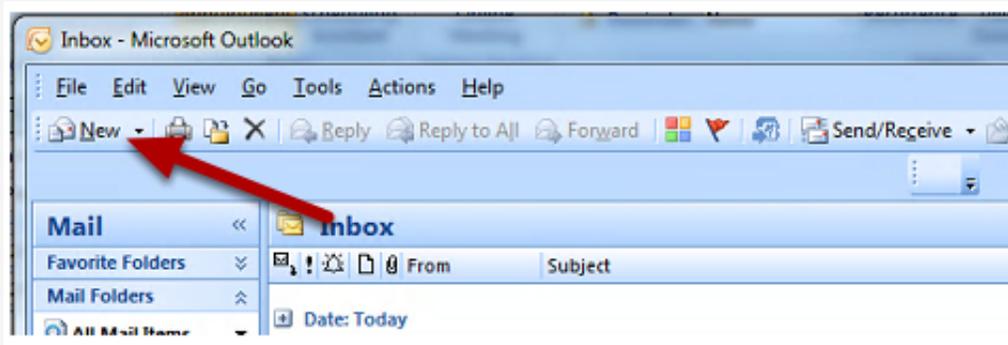
Click the **"New"** email button to open the new email window.
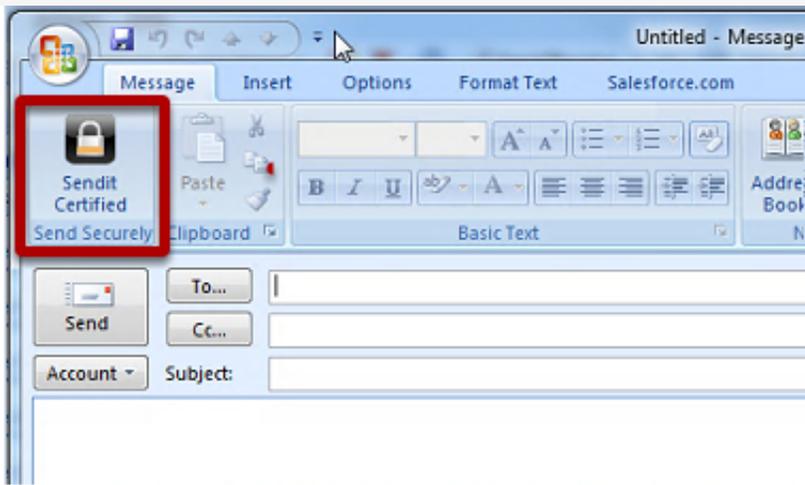
The SenditCertified icon should now be displayed in the new email window as shown in the image above.